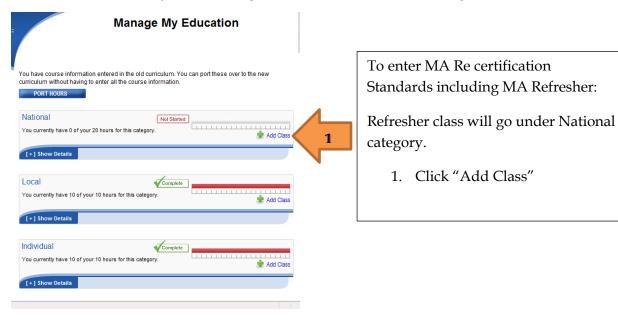
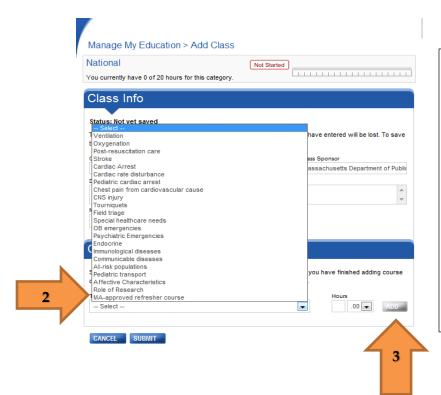


MEMO: How to enter Old MA Recertification Standard on MASSEMT.org

ATTN: All providers using the "Old MA Recertification Standard." Please reference this step-by –step tutorial on how to enter your continuing education onto the MASSEMT.org site.





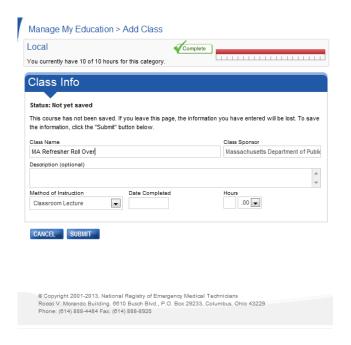
2. Select "MA Approved Refresher Course" from class description. It will auto fill the hours (20h for EMT, 30h for Medic).

If this is not an option, ensure that you have nothing else already added into the National category.

3. Click "Add" then enter the remaining class detail above. Input OEMS Course Approval # into description or field if available. Then click "Submit"



MEMO: How to enter Old MA Recertification Standard on MASSEMT.org



4. Next add remaining hours (4h for EMT, and 18h for Medic) to the Local category. Name class "MA Refresher Rollover". Enter remaining details, Input OEMS Course Approval # into description or field if available. Then click "Submit"

EMT-I "Add On" should be placed under the Local category

5. For 28 hours of Continuing Education for BLS and 25 hours of Continuing Education for ALS, enter approved classes under Local and Individual categories. While the NCCP requires less hours of local and individual, these fields can be over filled to allow for old MA Standards to be met this cycle.

For each class Input OEMS# into description or field requiring number if available. Then click "Submit"